

CONTRACT OF EMPLOYMENT

Place of Work: _____ Employee Number: _____

Parties to the Agreement:

Employer Name: _____

Employer Address: _____

Employee Name: _____

Employee Address: _____

Job Title and Duties:

Job Title: _____

Main Duties and Responsibilities:

The Employee shall diligently and faithfully perform the duties and responsibilities commensurate with the position of the Job Title, as reasonably directed by the Employer.

Commencement and Duration:

The employment shall commence on the date agreed between the parties and shall continue until terminated by either party in accordance with this Agreement.

Place of Work and Hours:

The Employee's primary place of work will be as stated above. Normal working hours shall be as agreed, subject to the needs of the Employer and applicable laws.

Remuneration:

Salary (Gross): _____ GBP

Payment Frequency (e.g. monthly): _____

Benefits:

The Employee shall be entitled to benefits as set out in the Employer's policies, including but not limited to statutory holiday entitlement, pension scheme participation, and any other benefits communicated to the Employee.

Probationary Period:

The first three months of employment shall be a probationary period during which the Employer may assess the Employee's suitability for the role. During this period, either party may terminate employment giving one week's notice.

Termination:

After successful completion of any probationary period, either party may terminate the employment by providing the notice period required by law or as agreed. Termination must be in writing and specify the last date of employment.

Confidentiality:

The Employee shall not, during or after employment, disclose any confidential information relating to the Employer's business except as required by law or with prior written consent.

Intellectual Property:

All intellectual property rights created by the Employee in the course of employment shall belong to the Employer.

Statutory Rights:

Nothing in this Agreement shall reduce the Employee's statutory rights under UK employment law.

Health and Safety:

The Employee shall comply with all health and safety policies and procedures implemented by the Employer.

Grievance and Disciplinary Procedures:

The Employee agrees to abide by the Employer's grievance and disciplinary procedures as amended from time to time.

Data Protection:

The Employer will process personal data in compliance with data protection legislation and the Employee's privacy rights.

Governing Law and Jurisdiction:

This Agreement shall be governed by and construed in accordance with the laws of England and Wales. The parties submit to the exclusive jurisdiction of the courts of England and Wales.

Entire Agreement:

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements and understandings relating to its subject matter.

Amendments:

No amendment or variation of this Agreement shall be effective unless made in writing and signed by both parties.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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