

DATA PROTECTION CONSENT AND GDPR INFORMATION FORM

Location: _____ Reference No.: _____

Data Controller Information:

Name of Organization: _____

Address: _____

Data Protection Officer Contact (if applicable): _____

Data Subject Details:

Full Name: _____

Contact Address: _____

Email Address: _____

Telephone Number: _____

Purpose and Legal Basis for Processing Personal Data:

We process your personal data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 for the purpose of providing services, managing contracts, and complying with legal obligations. The lawful basis for processing is your consent, performance of a contract, and compliance with a legal obligation.

Types of Personal Data Collected:

The personal data we collect includes but is not limited to your name, contact details, identification numbers, financial information, and any other information you provide to us through forms or communication.

Data Retention:

Your personal data will be retained only for as long as necessary to fulfil the purposes for which it was collected, including for the purposes of satisfying any legal, accounting, or reporting requirements.

Rights of the Data Subject:

Under UK GDPR, you have the right to access, rectify, erase, restrict processing of your personal data, object to processing, and the right to data portability. You also have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal.

Data Sharing and Transfers:

Your personal data may be shared with third parties where necessary for the performance of a contract, compliance with legal obligations, or with your consent. We ensure appropriate safeguards for any international transfers of personal data in compliance with UK GDPR.

Data Security:

We implement appropriate technical and organisational measures to ensure a level of security appropriate to the risk of processing your personal data, protecting against accidental or unlawful destruction, loss, alteration, unauthorized disclosure, or access.

Automated Decision-Making and Profiling:

We do not carry out automated decision-making or profiling based on your personal data that produces legal effects concerning you or similarly significantly affects you without your explicit consent.

Complaints:

If you believe that your data protection rights have been infringed, you have the right to lodge a complaint with the Information Commissioner's Office (ICO) or through any other supervisory authority with jurisdiction in the UK.

Consent Declaration:

By signing below, I hereby consent to the processing of my personal data by the Data Controller as described above, in accordance with UK GDPR and other applicable data protection laws.

DATA SUBJECT SIGNATURE

Full Name:

Date:

Signature: _____

DATA CONTROLLER REPRESENTATIVE SIGNATURE

Full Name:

Date:

Signature: _____

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