

# GIFT AID DECLARATION FORM

## Donor Information:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Phone Number (optional): \_\_\_\_\_

Email Address (optional): \_\_\_\_\_

## Gift Aid Declaration:

I want to Gift Aid any donations I make in the future or have made in the past 4 years to the charity named below. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.

## Charity Details:

Charity Name: \_\_\_\_\_

Charity Registration Number: \_\_\_\_\_

Donor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Notes and Important Information:

- You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax the charity reclaims on your donations.
- If you pay Income Tax at the higher or additional rate and want to receive additional tax relief, you must include all your Gift Aid donations.
- Please notify the charity if you want to cancel this declaration, change your name or address, or no longer pay sufficient tax on your income.

## Charity Use Only:

Declaration Received By: \_\_\_\_\_

Date Recorded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Donor's Signature**

**Charity Official's Signature**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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