

# INVOICE

Invoice Number: \_\_\_\_\_ Date: \_\_\_\_\_

## Seller (Supplier) Information:

Company Name: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

## Buyer (Client) Information:

Company or Full Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

## Invoice Details:

Description of Goods/Services	Quantity	Unit Price (GBP)	Total (GBP)

Subtotal (GBP): \_\_\_\_\_

VAT (20%) (GBP): \_\_\_\_\_

Total Amount Due (GBP): \_\_\_\_\_

## Payment Terms:

Payment is due within 30 days of the invoice date unless otherwise agreed in writing. Late payments may incur interest at the statutory rate under the Late Payment of Commercial Debts (Interest) Act 1998.

## Delivery Terms:

Goods shall be delivered in accordance with the agreed terms and conditions. Risk passes to the Buyer upon delivery. The Seller shall ensure the goods conform to the agreed specification and quality.

## Liability and Warranty:

The Seller warrants that the goods supplied conform to the contract specifications and are free from defects in material and workmanship. The Seller's liability is limited to the repair or replacement of defective goods or refund of the purchase price, to the exclusion of all other remedies. The Buyer shall inspect the goods upon delivery and notify the Seller of any defects promptly.

**Governing Law and Jurisdiction:**

This Invoice and any contract formed pursuant hereto shall be governed by and construed in accordance with the laws of England and Wales. The parties submit to the exclusive jurisdiction of the courts of England and Wales.

**Signatures:**

**SELLER'S AUTHORIZED SIGNATORY**

**BUYER'S AUTHORIZED SIGNATORY**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_

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