

LETTER OF EMPLOYMENT

Employer: _____

Address: _____

Employee: _____

Address: _____

1. Position and Duties:

The Employer agrees to employ the Employee in the capacity of _____. The Employee agrees to diligently perform all duties commensurate with this position and any additional duties reasonably assigned by the Employer.

2. Commencement of Employment:

Employment will commence from the date agreed by the parties and continue until terminated in accordance with this letter or applicable law.

3. Place of Work:

The Employee's primary place of work will be at _____, or at such other place as the Employer may reasonably require.

4. Hours of Work:

The Employee's normal hours of work will be _____ per week, with such breaks as are required by law or agreed.

5. Remuneration:

The Employee will be paid a gross salary of £_____ per annum/month/week, payable in accordance with the Employer's usual payroll schedule and subject to deductions required by law.

6. Benefits:

The Employee will be entitled to benefits as per the Employer's policies, including but not limited to holiday entitlement, pension schemes, and sick pay, all subject to eligibility and terms.

7. Probationary Period:

The first [] months of employment shall be a probationary period, during which either party may terminate

employment with [] weeks' notice.

8. Termination:

Following the probationary period, employment may be terminated by either party giving the notice period required by law or as otherwise agreed. The Employer reserves the right to terminate without notice for gross misconduct.

9. Confidentiality:

The Employee shall not during or after employment disclose any confidential information pertaining to the Employer or its business, except as required by law or with prior written consent.

10. Intellectual Property:

All intellectual property created by the Employee in the course of employment shall belong to the Employer.

11. Health and Safety:

The Employee agrees to comply with all health and safety policies and procedures implemented by the Employer.

12. Data Protection:

Both parties agree to comply with applicable data protection laws in relation to personal data processed in connection with this employment.

13. Governing Law and Jurisdiction:

This letter of employment shall be governed by and construed in accordance with the laws of England and Wales. The parties submit to the exclusive jurisdiction of the courts of England and Wales.

EMPLOYER'S SIGNATURE

EMPLOYEE'S SIGNATURE

Signature: _____

Signature: _____

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