

PART-TIME EMPLOYMENT CONTRACT

Location: _____ Date: _____

Parties:

Employer Name: _____

Employer Address: _____

Employee Name: _____

Employee Address: _____

1. Commencement and Term:

This contract shall commence on the date agreed by the Parties and shall continue until terminated in accordance with this Agreement.

2. Job Title and Duties:

The Employee shall be employed as a Part-Time Employee performing duties as agreed upon by the Employer. The Employee agrees to perform such duties faithfully, in accordance with lawful instructions and to the best of their ability.

3. Working Hours:

The Employee's working hours shall be part-time, with a schedule to be agreed upon between the Employer and the Employee. The Employee shall not exceed an average of 48 hours per week unless voluntarily agreed and compliant with UK law.

4. Place of Work:

The Employee's place of work shall be as agreed and may include the Employer's premises or other locations as reasonably required.

5. Salary and Payment:

The Employee shall be paid at the agreed rate, payable monthly in arrears by bank transfer or other agreed method. The salary covers all hours worked, including any overtime unless otherwise agreed.

6. Holiday Entitlement:

The Employee is entitled to statutory holiday pay calculated pro-rata according to hours worked. Holiday requests must be approved by the Employer in advance.

7. Sickness and Absence:

The Employee must notify the Employer as soon as possible of any sickness or absence and provide any required evidence in accordance with company policy and UK law.

8. Confidentiality:

The Employee shall not disclose any confidential information obtained during employment to any third party unless required by law or with the Employer's consent. This obligation continues after termination.

9. Termination:

Either party may terminate this contract by providing the other with written notice in accordance with UK statutory minimum periods. The Employer may terminate without notice for gross misconduct.

10. Data Protection:

Both parties agree to process personal data in compliance with the UK Data Protection Act 2018 and General Data Protection Regulation (GDPR) as applicable, solely for purposes related to employment.

11. Governing Law and Jurisdiction:

This contract shall be governed by and construed in accordance with the laws of England and Wales. The parties submit to the exclusive jurisdiction of the courts of England and Wales.

12. Entire Agreement:

This contract, together with any written amendments, constitutes the entire agreement between the parties and supersedes all prior agreements or understandings relating to the subject matter herein.

Signatures:

EMPLOYER SIGNATURE

EMPLOYEE SIGNATURE

Signature: _____

Signature: _____

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