

# PRIVATE PARKING TICKET APPEAL LETTER

Parking Company Name: \_\_\_\_\_

## Appellant's Details:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

## Vehicle Details:

Make and Model: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Colour: \_\_\_\_\_

## Parking Ticket Details:

Ticket Number: \_\_\_\_\_

Location of Alleged Offence: \_\_\_\_\_

Time of Alleged Offence: \_\_\_\_\_

Vehicle Parked On: \_\_\_\_\_

## Grounds for Appeal:

I hereby formally challenge the validity of the above Parking Ticket on the following grounds, in accordance with the Protection of Freedoms Act 2012 and the relevant regulations governing private parking in England, Wales, and Scotland. I assert that the ticket was issued unfairly, and I request that the charge be rescinded. Please consider the following points carefully and provide a full response in writing.

### 1. Insufficient or Inadequate Signage

The parking signs at the location were unclear, insufficient, or absent, in breach of the British Parking Association's Code of Practice.

### 2. Vehicle Was Legally Parked

At the time the ticket was issued, my vehicle was parked in accordance with the terms and conditions displayed, or in a place where parking was permitted.

### 3. Valid Permit or Payment Provided

I had a valid parking permit/payment displayed or recorded at the time of the alleged contravention.

### 4. Ticket Issued in Error

There is a factual or administrative error in the ticket, including but not limited to incorrect vehicle registration, date, time, or location.

### 5. Mitigating Circumstances

Exceptional circumstances beyond my control prevented compliance with parking terms.

### 6. Other Legal Grounds

Any other relevant legal or factual issues that invalidate the ticket under UK law or the relevant Code of

Practice.

**Supporting Evidence:**

Attached are copies of relevant documents supporting this appeal, including photographs, receipts, permits, or correspondence. Please acknowledge receipt of these materials and consider them in your review.

**Declaration and Request:**

I declare that the information provided in this appeal is true and accurate to the best of my knowledge. I request the cancellation of the Parking Ticket and confirmation in writing of the decision. Failure to respond within the statutory time frame may result in the ticket being deemed invalid.

**Appellant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**APPELLANT'S SIGNATURE**

**PARKING COMPANY REPRESENTATIVE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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