

REQUEST FOR CCTV FOOTAGE LETTER

To: _____

Sender Information:

Full Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Recipient Information:

Company / Organization Name: _____

Address: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

CCTV Footage Request Details:

Incident Description:

Please provide all available CCTV footage related to the incident described below. This request is made pursuant to applicable UK laws and regulations governing access to such footage. The footage is sought to assist in the investigation and resolution of the matter.

Location of Incident: _____

Date and Time Frame of Footage Requested: _____

Specific Cameras or Areas of Interest: _____

Legal Basis and Compliance:

This request is made in accordance with the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) as applicable within the United Kingdom. The requested footage is essential for the purposes of preventing or detecting crime and is necessary and proportionate to the legitimate interests pursued. By responding to this request, you confirm compliance with all relevant data protection and privacy laws.

Declaration:

I declare that the information provided in this request is true and accurate to the best of my knowledge. I understand that any misuse of the requested CCTV footage may result in legal consequences. I undertake to use the footage solely for the stated purposes and to handle it in compliance with all applicable laws.

REQUESTOR'S SIGNATURE

RECIPIENT'S ACKNOWLEDGEMENT

Signature: _____

Signature: _____

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