

# SUSPENSION LETTER

To: \_\_\_\_\_

From: \_\_\_\_\_

Subject: Suspension of Services

We hereby notify you of the suspension of services pursuant to the terms and conditions of the agreement entered into between the parties. This suspension is enacted following due consideration and compliance with all relevant provisions under the governing law of the United Kingdom.

## 1. Grounds for Suspension

The suspension is based on the following grounds: a material breach of contract by the recipient party, failure to remedy such breach upon notice, or any other lawful grounds as stipulated in the contractual agreement.

## 2. Scope and Duration

The suspension shall apply to all services and obligations outlined in the agreement, effective immediately upon receipt of this letter and shall continue until such time as the breach is remedied or the parties mutually agree to reinstate the services.

## 3. Obligations During Suspension

During the suspension period, both parties shall maintain cooperation and communication to facilitate resolution of the issues leading to suspension. The recipient party shall cease activities as specified and refrain from any actions that may further breach the agreement.

## 4. Legal Rights and Remedies

This suspension letter is without prejudice to any other rights or remedies available under the agreement or applicable law. The sender reserves the right to pursue further action, including termination of the agreement or claims for damages, if the breach is not remedied.

## 5. Governing Law

This suspension letter and any dispute arising out of or in connection with it shall be governed by and construed in accordance with the laws of England and Wales. The parties submit to the exclusive jurisdiction of the courts of England and Wales.

## 6. Contact Information

Please direct all communications regarding this suspension to the undersigned at the contact details provided.

**Sender's Signature**

**Recipient's Signature**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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